



Prince Edward Island Occupational Therapy Society
Annual General Meeting Minutes

Meeting Minutes
PEI Occupational Therapy Society
Date: June 7, 2018
Time: 6:00-7:15 pm
Location Queue, Charlottetown

#	Agenda Item	Decision / Action	Responsibility
1.	Call To Order	Allyson called the meeting to order at 6:00 pm.	
2.	Agenda Additions	Queens County Residential Service	
3.	Approval of Agenda	<ul style="list-style-type: none">Agenda approved by Heather C. and seconded by Joanne MacNeary	
4.	Review of Minutes	<ul style="list-style-type: none">AGM minutes from 2015-2016 and 2016-2017 approved by Allyson McDonnell and seconded by Melissa Myers	
5.	Spokesperson's Report	<ul style="list-style-type: none">Please see attached report from Allyson McDonnellAmendment to Allyson's report- 1 new Submission for a PEIOTS – Life member and the Joy Mill Award- this will be reviewed by executive at the next meeting.Allyson moved her report; Jenn Neill seconded	
6.	PAC representative Update	<ul style="list-style-type: none">Lindsay Reid, PAC representative gave a verbal update	



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<p>7. Treasurer's Report</p> <p>8. CAOT Board Member Update</p> <p>9. CAOT Conference 2017 follow-up</p> <p>10. PEI OT Society Constitution</p> <p>11. COTF update</p> <p>12. Website/Social Media</p>	<ul style="list-style-type: none">• Jenn Neill reviewed her report- see attached copy, she moved her report and Katie Verhulst seconded • Marilee Miller, CAOT Board member provided verbal update • Heather C shared the conference report and the conference budget- see attached• Heather C. moved her report; Colleen MacPherson seconded • Heather C. shared proposed changes to the OT society Constitution- she moved to have the amendments approved; Marilee Miller seconded. • OT society decided at the last meeting that the COTF award for the last 3 years which totals \$1500 would be given as a donation to the ALS society of PEI and presented to them at their annual ALS walk on June 9, 2018. • Allyson McDonnel has now taken over posting on the website and Heather G. will continue to post on Facebook
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13. New Business

- Queens County Residential service is looking for an OT to sit on their board. The commitment would be to attend 4-6 meeting/year
- Heart and Stroke have a national and provincial campaign underway for children's nutrition, the local association is looking for an OT from the society to become involved with this. The commitment would be 4 meetings/year and possibly giving a presentation. Contact is Sue Fraser
- Liz Townsend asking why people don't seem to be joining the society. A discussion occurred as to ideas/suggestions to attract new members. Ideas included- education opportunities, free membership draw, new grads get a discount
- Allyson McDonnell moved meeting adjourned at 7:15; Melissa Myers seconded.

14. Meeting Adjourned
at 7:15

Respectively Submitted,

Melissa Myers
Secretary/Contact PEIOTS