



## Prince Edward Island Occupational Therapy Society Annual General Meeting Minutes

**Date:** June 14, 2016

**Location:** Queue, Charlottetown

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### **Agenda additions:**

- Agenda approved by Manon Gallant and seconded by Yvonne Thompson.

### **Minutes:**

- AGM minutes from 2014-2015 approved by Lorilei Hann-Levy and Karla Crawford.

### **Spokesperson's Report:**

- Please see report attached by Katie Verhulst.
- Katie Verhulst moved her report; Heather Cutcliffe seconded.

### **PAC Representative Update:**

- Katie Verhulst, PAC representative, gave a verbal update.

### **Treasurer's Report:**

- Heather Gauthier moved her report; Melissa Myers seconded.

### **CAOT Board Member Update:**

- Marilee Miller, CAOT Board member, provided verbal update.
- Marilee was asked to send her verbal report via email to all OTs in PEI

### **Union Working Group update:**

- Colleen MacPherson, member of the Union Working Group, reported that the Union Working Group met with Tanya Tynski, Director of Human Resources for Health PEI, on April 18<sup>th</sup>.
- Package with letter to request leaving union and appendices was left with Ms. Tynski and for CEO of Health PEI to review.
- Colleen read letter that was received from Michael Mayne, CEO of Health PEI, in early June. Letter stated that Health PEI is unable to make an application to the PEI Labour Board to amend the certification order.

### **Action:**

- **Union Working group to meet with lawyer to review next steps in the process.**
- **Meeting will be June 15 at 4:00.**

**CAOT Conference Update:**

- Heather and Manon revealed advertising video for CAOT 2017 to those who attended. It was fantastic!
- Heather and Manon reported that their effort to advertise for CAOT 2017 in Charlottetown was a big success at CAOT in Banff this year. Manon and Heather were able to wear t-shirts with the new Logo for CAOT 2017 and pass out swag to the audience in Banff.
- Mari Basiletti created the Logo design for CAOT 2017 and she kindly revealed the design on a t-shirt and on a print to those who attended.
- OT's have volunteered to be chairs for each committee for CAOT.
- This group will meet next week, June 20<sup>th</sup>, to discuss details.
- Please see CAOT Conference 2017 Host Committee Report.

**COTF Update:**

- Marj Hackett, as President of COTF, gave verbal report for COTF.
- PEIOTS COTF award form was given out for people to complete.

**Website/Social Media:**

- Colleen MacPherson thanked Jolene Coffin for all her hard work on the website and developing the OT and You aspect of the website.
- Colleen demonstrated parts of the new website to those who attend the AGM.

**New Business:**

- Liz Townsend provided brochures on Farmers Helping Farmers Organization.
- Liz reported that this group is helping to develop projects specific to Kenya such as a women's community group and schools.
- Liz discussed how OTs can help and left information with Society to send out via email.

**Action:**

- **Katie to send out information re Farmers Helping Farmers.**

**Meeting Adjourned at 8:00**

- Katie Verhulst moved meeting adjourned; Karla Crawford seconded.

Respectively submitted,  
Colleen MacPherson  
Secretary/Contact PEIOTS