



Prince Edward Island Occupational Therapists Registration Board

CHAIR'S ANNUAL REPORT 2015-2016

Date: June 14, 2016

Time: 5:30pm

Location: Queue, Charlottetown

PEIOTRB Members:

Chair Person: Colleen MacPherson

Treasurer: Manon Gallant

Secretary: Katie Anderson

Registrar: Heather Cutcliffe

Lay Person: Janice Morrison

Meetings:

The board met 5 times this past year (October 30th and December 9th, 2014; January 27th, March 30th and May 11th, 2015).

Board Members:

The Treasurer and Secretary positions will continue until May of 2017. The Registrar position will continue until August of 2017. The Chair position will end this October of 2016. It was decided that Manon Gallant will take over as Chair of the Registration Board and Joanne McNearly has kindly volunteered to become Treasurer of the Registration Board.

Paid Board Position:

In December of 2015, we concluded the second year of our paid Registrar position. The Board agreed that the work completed is valuable and too much to be expected of a volunteer. A motion was made and decided by the Board that the Registrar position would be continued on a yearly basis. As Chair, a contract was drafted, reviewed by the Board and a motion made to accept the contract. Heather Cutcliffe, our current Registrar, reviewed the contract and agreed to sign the contract for another year of employment. The rate of pay will continue with \$6000.00 a year for 180 hours of work (\$33.33 an hour).

Responsibilities of this paid position include:

Registration of all Occupational Therapists on PEI; Representative of the board to PEI Health Regulatory Network; board member on the Association of Canadian Occupational Therapy Regulatory Organizations (ACOTRO); attends meetings and represents the interests of

PEIOTRB and/or ACOTRO to organizations such as CIHI, CNNAR, and Labor Mobility. The registrar will also attend appropriate meetings e.g. CAOT Conference and is responsible for leading the work on the development of legislation, policies and a continuing competency program.

Website:

Gold Net Web Design, a company in Charlottetown, has been updating our website. The company developed an online registration and online payment for all OTs registering with the board. Heather Cutcliffe will discuss this in more depth in her report.

Please send any updates for the Website to the Registrar.

Respectively Submitted by,
Colleen MacPherson OT Reg. PE
Chair, Prince Edward Island Occupational Therapy Registration Board