



Prince Edward Island College of Occupational Therapists

Policy

Title: Third Party Requests for Information

No. 3.10

Category: Registration
Applies to: Council
Authority: RHPA/Regulations
Date Established: November 20, 2018

1.0 Purpose

This policy will assist in making appropriate decisions regarding requests to connect third parties to PEICOT registrants. Third parties often request distribution of information to college registrants for the purposes of advertising events/products or seeking registrant involvement in surveys or research studies. In many cases, the request is redirected to the PEI Society of Occupational Therapists.

2.0 Policy

Each request for the distribution of information to PEICOT registrants by a third party will be considered by the Registrar or designate.

3.0 Procedure

In determining the best course of action, the Registrar or designate will review the following basic questions to assess the public interest:

1. What is the request?
2. What impact does this issue have on the public?
3. What impact does this issue have on the profession?
4. What impact does this issue have on other stakeholders?
5. What perspectives would the public, the profession and key stakeholders have on the matter?
6. Will PEICOT's involvement in any way serve to undermine the work and value of OT professional organizations?
7. How critical is it that all registrant's have been made aware of the issue?
8. How essential is it that all registrant's have the opportunity to provide input or participate?
9. Is the information available through other sources?

4.0 Precedents and Summary of Prior Decisions:

In order to promote consistency in the application of this policy, PEICOT will maintain a list of requests that have been subjected to this review process with details that describe the reasons for the approval or denial of the request.

Approved By	Established	Last Review	Next Review
Council	February 13, 2018	January 2024	January 2027