



Prince Edward Island College of Occupational Therapists

Policy

Title: Currency Hours

No. 3.5

Category: Registration
Applies to: Applicants
Authority: RHPA/Regulations
Date Established: February 13, 2018

1.0 Purpose

To ensure registrants have sufficient currency hours to demonstrate their current knowledge of and exposure to professional practice.

2.0 Application

Initial applicants and renewal applicants.

3.0 Definitions

Currency refers to worked/practice hours in occupational therapy practice completed by an applicant.

4.0 Policy

4.1 Applicants must meet this requirement by:

- 4.1.1 graduating within 18 months preceding the date of application, or
- 4.1.2 actively practicing as an occupational therapist for at least 600 hours in the three years preceding the date of application, or
- 4.1.3 successfully completing a refresher/re-entry program within the 18 months preceding the date of application.

4.2 Applicants who have not met this requirement:

- 4.2.1 Applicants who have met all other requirements **and** have completed at least 550 of the required 600 currency hours in the three-year period, may be granted a temporary exemption from the requirement and will have Terms, Conditions and/or Limitations (TCLs) placed on their Provisional Registration.
- 4.2.2 This decision is at the discretion of the Registration Committee and the TCLs may include but are not limited to:
 - 4.2.2.1 Requiring the applicant to complete the required hours within specified time frame e.g., 3-6 months and requiring the applicant to provide their plan to complete the required currency hours.

4.2.2.2 Once the currency hours requirement has been met, the TCLs will be removed and the registrant moved to the General Register.

4.2.2.3 If the required currency hours are not completed by the date stipulated, the certificate of registration will expire.

4.2.3 Applicants with insufficient current hours **may** be required to complete a supervised practicum/practice. This will be determined by the Registration committee.

4.3 New Graduates are considered current for 18 months past the date of completion of their graduation. Graduates who secure employment within eighteen months of graduation have an additional year, beyond the eighteen months, to bring their currency to the required 600 hours in three years.

5.0 Procedures

5.1 Applicant with sufficient currency hours:

5.1.1 Enters their currency hours on the HMS database (initial and renewing applicants).

5.1.2 Provides confirmation from employer(s) of currency hours if requested by Registrar or Registration Committee.

5.2 Applicant with insufficient currency hours:

5.2.1 Completes at least 550 hours of 600 hours in a three-year period, see 4.2.1 and 4.2.2.

5.2.2 Completes a supervised practicum/practice upon request from Registrar or Registration Committee.

5.2.3 Participates in a refresher/re-entry program upon request from Registrar or Registration Committee.

5.2.4 Provides confirmation of successful completion of any practice, practicum, refresher or re-entry program e.g., evaluation form, log, surveys, etc. as deemed appropriate by the Council.

5.3 Registrar:

5.3.1 Reviews and approves all submissions.

5.3.2 Consults the Registration Committee as needed.

5.4 Registration Committee:

5.4.1 Determines the nature and length of any practicum/practice or refresher/re-entry program for an applicant who has insufficient currency hours.

5.4.2 Determines whether an applicant who has met all other requirements and has completed at least 550 of the required 600 currency hours in the three-year period, can be granted a temporary exemption and if so, what they Terms, Conditions and Limits will be.

6.0 References

Section 10 of the Occupational Therapist Regulations.

Approved By	Established	Last Review	Next Review
Council	February 13, 2018	November 2019 January 2024	January 2026