



Prince Edward Island College of Occupational Therapists

Policy

Title: Approved Examinations

No. 3.1

Category: Registration
Applies to: Applicants
Authority: RHPA/Regulations
Date Established: March 6, 2018

1.0 Purpose

To ensure that applicants to the College have met the examination requirements for entry into practice on Prince Edward Island.

2.0 Application

Applicant refers to initial registration applicants.

3.0 Policy

3.1 Competency Examination

- 3.1.1 The approved competency examination is the National Occupational Therapy Certification Exam (NOTCE) administered by the Canadian Association of Occupational Therapists (CAOT).
- 3.1.2 All applicants who graduated from a Canadian occupational therapy education program after 1993, or who established their practice in Canada after 1993, must successfully complete the approved competency examination as a requirement for registration.
- 3.1.3 An applicant has two (2) attempts to successfully complete the NOTCE under the Provisional Register. A third attempt requires permission from the College for the applicant to access the exam. **Note: CAOT allows only three attempts to successfully complete the NOTCE; after three attempts, individuals are no longer eligible to write the NOTCE.**

Exemptions:

- 3.1.4 Applicants who graduated from a Canadian occupational therapy education program prior to 1994 and those internationally educated occupational therapists who established their practice in Canada prior to 1994, may request an exemption from the competency exam requirement.

- 3.1.5 Applicants who are currently registered as occupational therapists in another Canadian jurisdiction will not be required to complete the competency exam.

3.2 Jurisprudence Test

- 3.2.1 All applicants must complete an approved jurisprudence test within three months of registration as a requirement of registration. The approved jurisprudence test is the PEI College of Occupational Therapists Jurisprudence Test.

4.0 Procedures

Eligibility to Write the Approved Competency Exam - To be eligible to write the exam, CAOT must receive proof that the applicant has graduated from an approved program.

- 4.1 **Applicants who graduated from a Canadian university program less than two (2) years prior to the date of the exam:** arrange for their university program to send proof in writing directly to CAOT to confirm they have graduated, or have successfully completed all requirements of the occupational therapy education program and are recommended for graduation.
- 4.2 **Applicants who graduated from a Canadian university program more than two (2) years prior to the date of the exam:** arrange for the College to send proof in writing directly to CAOT to confirm applicant is eligible to write the exam.
- 4.3 **Applicants who graduated from other occupational therapy programs and have met the College’s education requirement e.g., through Substantial Equivalency Assessment System (SEAS):** arrange for the College to send confirmation directly to CAOT in writing that the applicant is eligible to write the exam.
- 4.4 **Applicants who previously failed the Exam:** arrange for the College to send confirmation in writing directly to CAOT to confirm they are eligible to rewrite the exam. Note: The College may require a signed declaration from the applicant confirming eligibility to rewrite the exam.

Verifying Successful Completion of the Competency Exam

- 4.5 **Applicants who passed the Exam Prior to February 20, 2018:** provide written proof/results to the College. The College may require the applicant to request CAOT to send a copy of their results directly to the College.
- 4.6 **Applicants who completed the Exam after February 20, 2018:** ensures the College receives the results directly from CAOT.
- 4.7 **Applicants applying through LMSA:** Sending jurisdiction confirms and/or provides exam results directly to the PEICOT.

5.0 Reference

Prince Edward Island’s Occupational Therapy Regulations (9).

Approved By	Established	Revision History	Next Review
Council	March 6, 2018	November 2019 May 2020 October 2023	October 2025