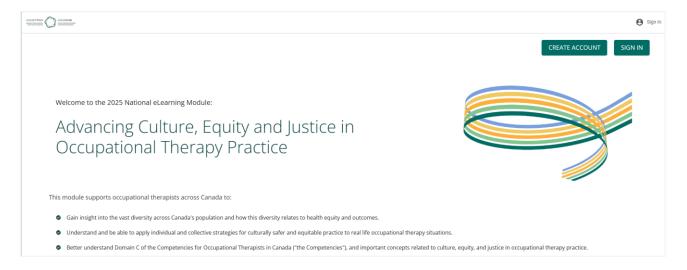


GETTING STARTED:

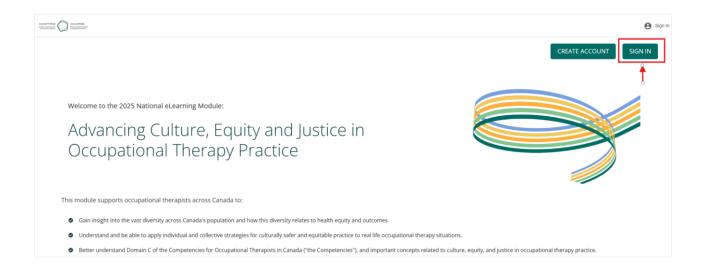
Welcome to the 2025 National eLearning Module: Advancing Culture, Equity and Justice in Occupational Therapy Practice. This document walks you through how to access the course. You may view the course on a computer, tablet, or smart phone.

To begin, open a web browser, type the following url: https://ot-elearning.skillbuilder.co and click "Enter". From the home page, you will be able to sign in or, if you don't have an account, create one.

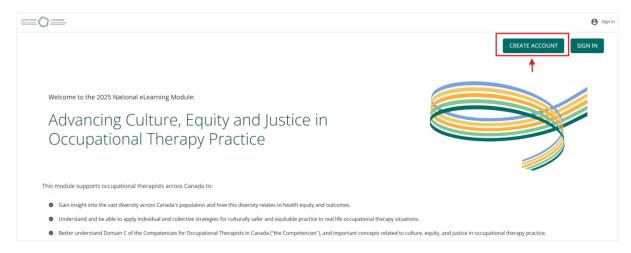
1. Go to https://ot-elearning.skillbuilder.co



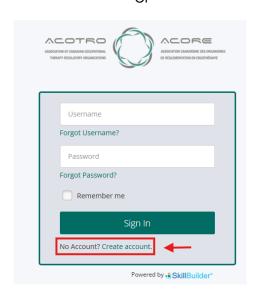
2. If you have an account select "Sign In" (then skip to step 9 on this document, if you forgot your username and or password see step 3). If you do not have an account, select "Create account" (then skip to step 6 on this document).



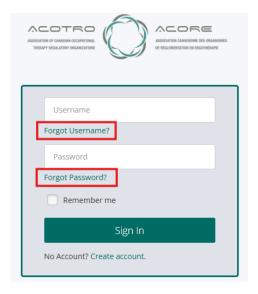




Or

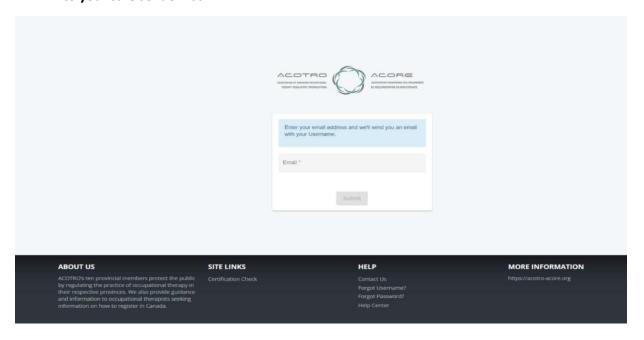


3. If you forgot your username and/or password, select "Forgot Username", and/or "Forgot Password".

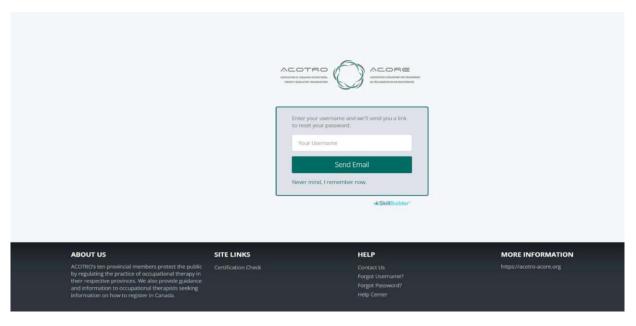




4. When you select "Forgot Username?" the following screen appears. Enter in your email address and an email will be sent to you with your username. Please note that sometimes this email is sent to your junk/clutter folder. We recommend adding notifications@skillbuilder.co to your safe sender list.

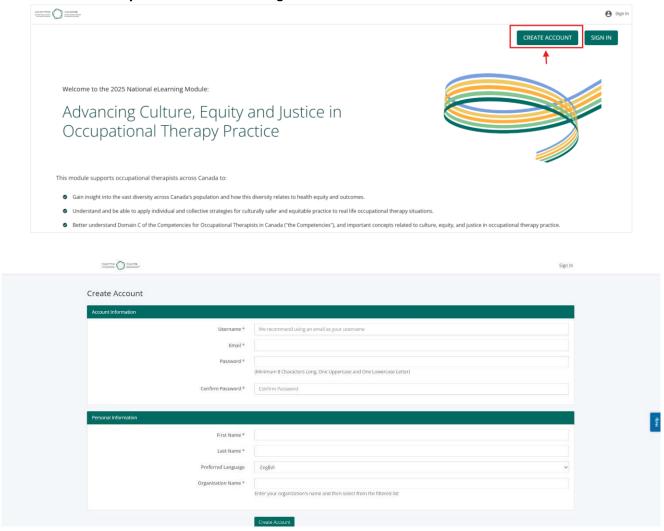


5. When you select "Forgot Password?" the following screen appears. Enter your username and an email will be sent to you to reset your password. Please note that sometimes this email is sent to your junk/clutter folder. We recommend adding notifications@skillbuilder.co to your safe sender list.



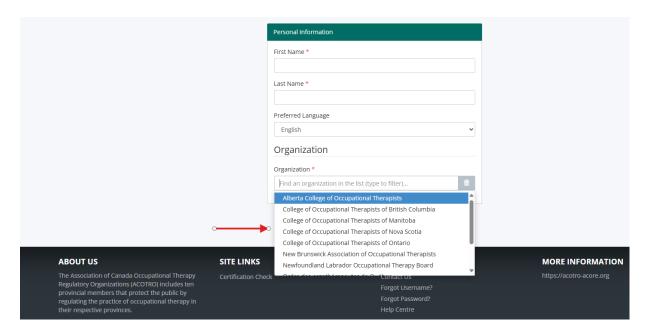


6. If you are creating an account, fill in the following fields and select "Create Account". Please ensure that you select the correct Organization.

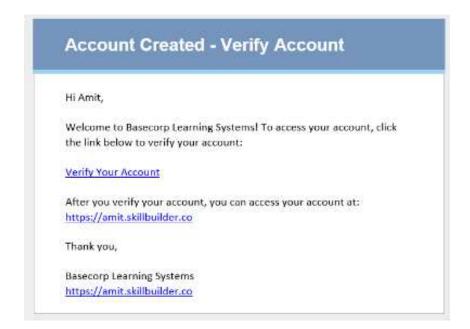


Note: You will be required to select your college from a dropdown list (image top of next page). If you are registered at more than one regulator, please choose the one where you reside.





7. Once you create an account, you will receive an email prompting you to verify your account. Click the "Verify Your Account" link to verify your account.





8. After you have verified your account, enter your username and password and select "Sign In".

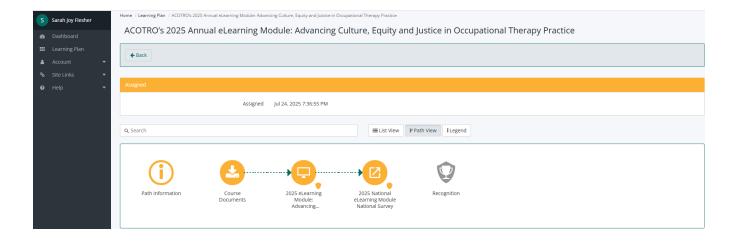


9. Once you are signed in, you can view your Learning Plan and courses available to you. Clicking on any of the tiles (courses) will take you into the learning path (course). Here I can see the Competencies for Occupational Therapists in Canada course on My Learning Plan.



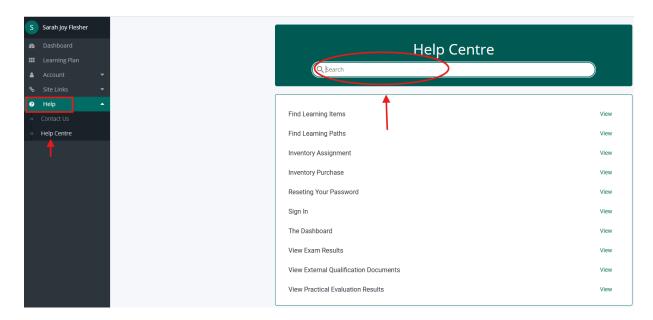


10. When you click into the course (learning path) you can click on the icons, what we call learning items, to access course information/course content.





A role-based Help Center is available to users. It can be accessed using the black menu bar on the left, under "Help", select "Help Center". Once the Help Center launches, enter a keyword into the search bar to find a help article.



If you need technical support, you can select the "Contact Us" option. This can be found under "Help" and then by selecting "Contact Us". Fill in the required fields, add any comments and select "Submit". A site administrator will contact you within 24 hours.

